

M E M O R A N D U M

TO: Prospective Attorneys for Children

FROM: Linda J. Kostin, Director, Office of Attorneys for Children

RE: Introductory Training Application and Related Information

DATE: December 2023

Thank you for your interest in the Attorneys for Children Program. Attached is an application for Introduction to Effective Representation of Children. The training will be held via webinar **on Monday, April 22, Tuesday, April 23, and Wednesday, April 24, 2024** from approximately noon to 2:40 p.m. The training is being offered in collaboration with the Appellate Division, Third Department.

Because there are often more applicants than spaces in the webinar, not everyone who applies may be able to attend. Selections will be made on the basis of factors such as geographic location, Family Court experience, and “special” skills, e.g., fluency in a foreign language. **We strongly encourage applicants to complete the experience requirement set forth in paragraphs 14 and 15 of the application prior to applying. If you would like assistance in obtaining the required experience, please do not hesitate to reach out to Deputy Director Jennifer McLaren at jlmclare@nycourts.gov or 585-530-3176.**

Once your application has been accepted and prior to attending the webinar, you must view four (4) training videos, including one segment of domestic violence training, on the AFC Program website. All attorneys, including those admitted to practice less than two years, will receive CLE credit for viewing the videos.

You will not be eligible for designation to a county panel until you have (1) completed the online training videos and submitted separate viewing verification affirmations (with the correct viewing codes) and evaluations for each video segment, and (2) attended the webinar training on April 22, 23 & 24.

Please submit your application by February 16, 2024. You will receive a letter informing you of the decision by March 1, 2024. **If accepted, you will also receive instructions for accessing the online training videos, which must be completed prior to the webinar.**

Once again, **we are asking that applications be submitted by February 16, 2024.** Thank you for your interest in the Attorneys for Children Program.

Please submit completed applications to:

**NYS Supreme Court, Appellate Division, Fourth Department
Office of Attorneys for Children
M. Dolores Denman Courthouse
50 East Avenue
Rochester, New York 14604
jlmclare@nycourts.gov**